



**MINUTES**

**CARLISLE COMMUNITY SCHOOL  
Regular School Board Meeting**

**Monday, June 11, 2018 6:30 p.m., Resume Meeting after Closed Session at 5:00 p.m.  
Carlisle Community School Board Room**

President Chambers called to order the June 11 regular meeting at 5:03 p.m.

Directors Present: Kyle Chambers, President  
Art Hill, Vice President  
Harry Shipley  
Cody Woodruff, left at 7:43 p.m.

Directors Absent: Jeramie Eginoire

Also Present: Bryce Amos, Superintendent  
Jean Flaws, Board Secretary/Business Manager

Motion by Woodruff to go into closed session for the superintendent's evaluation per *Iowa Code §21.5(1)(i)*. Seconded by Hill. Roll call vote: Woodruff-aye, Hill-aye, Shipley-aye, Chambers-aye

**Closed Session**

A. Superintendent Evaluation, *Iowa Code §21.5(1)(i)*

Closed session ended at 6:10 p.m. The board took a break. The meeting resumed at 6:30 p.m.

Motion by Hill to approve the agenda as presented. Seconded by Woodruff. Motion carried unanimously.

Motion by Shipley to approve the May 14 and May 24 meeting minutes as presented. Seconded by Woodruff. Motion carried unanimously.

Visitors - None

Board Communication - None

IASB Communication - None

**Updates/Information**

A. Iowa Assessment Reports – The building principals presented the data from the Iowa Assessments taken this past spring. Overall, grades 3-11, 71% to 89% of the students were proficient/advanced in reading and 73% to 87% were proficient/advanced in math. Comparisons were shown with other schools in Heartland AEA as well as grade level proficiency over the last five years. The report showed the gap for the sub group of IEP (special education students) which was greater than the gap for the sub group SES (low socio-economic students). The goal is to reduce the gap especially with the sub group IEP through more collaboration, changes in writing IEPs and setting grade level IEP goals. The elementary's next steps are to focus professional learning on the complexity of the reading process, write SMART goals for students who begin the year below the approaching proficiency level and create and implement a math data process that includes reporting out on current number of students proficient. Hartford's next steps include: additional professional development in the reading workshop model and analyzing data, increased reading time, data teaming the area of math and being more responsive to daily math data in the classroom (EveryDayMath4 reports). Middle School will have an ELA focus on explicit and purposeful reading instruction, a focus on

**CHARACTER, SERVICE AND EXCELLENCE IN EVERYTHING WE DO**

Carlisle Community School

Public Hearings and Regular Board Meeting Minutes

06/11/2018

www.carlislecsd.org



increasing ELT (Essential Learning Targets) proficiency by 10% and redefining and refining the RTI (Response to Intervention) process. The high school's next steps include using ELT tracker to monitor student learning progress, building administration meeting with teams on a bimonthly basis for progress monitoring, and following through with interventions from the data team process.

B. K-5 Literacy Progress Monitoring Reports – Mrs. Niemeyer presented the report for the aReading (adaptive reading) assessment scores for grades K-3. The “low risk” designation increased from fall to spring in kindergarten from 61%-68%, first grade from 68% to 71%, second grade from 79% to 83% and third grade from 76% to 77%. Those students who are considered to be at “some or high risk” will be progress monitored weekly beginning in the fall. Teachers will receive professional development and on-going support and training as the new Fountas and Pinnell literacy curriculum is implemented this fall. Mr. Norton presented the report for the 4th-5<sup>th</sup> aReading assessment scores. Overall the scores for 4<sup>th</sup> and 5<sup>th</sup> grades are significantly higher than this time last year when the FAST assessment was given. Grade level averages remained pretty consistent throughout the year and surpassed the national averages. The assessment does provide good data to drive instruction. The assessment data will be used to drive instruction and work will continue on implementing a strong reading workshop model next year.

C. 6-12 Academic Performance Progress Monitoring Reports – Mr. Elkin reported on the academic performance for grades 6-8 for the last 18 weeks. In ELA, 92% of all core literacy students earned an A-B-C and 98/6% of all advanced literacy students earned an A-B-C. In math, 92.4% of all core math students earned an A-B-C, 100% of all 7<sup>th</sup> grade pre-algebra students earned an A-B-C and 98% of all Algebra 1 students earned an A-B-C. In science, 90.2% of all core science students earned A-B-C, 97.5% of 7<sup>th</sup> grade advanced students earned an A-B and 71.4% of all physical science students earned an A-B. In social studies, 88.7% of all core social studies students earned an A-B-C and 94.7% of all advanced social studies students earned an A-B-C. In Spanish 1, 99.1% of students had a passing rate. The major change in the 2018-19 schedule will lead to increased collaboration among core teachers. Professional learning will focus on responsive Tier I Core instruction with an emphasis on differentiation and gradual release of responsibility. The RTI system will include a new academic intervention class, restructuring the employability rubric that focuses on behavior and redesigning of the embedded WIN time. Mr. Blackmore reported on the academic performance for grades 9-12 the second semester. In ELA, 80% of the students finished with a “B” average or better. In math, 62% of the students finished with a “B” average or better. Students in math classes finished the second semester with the most “A’s” and the fewest “F’s” since spring 2015. In science, 73% of the students finished with a “B” average or better. In social studies, 68.5% finished with a “B” average or better. The staff will work to close the gap between students served with an IEP and those not served with an IEP. Special education staff will co-teach the ELTs in the core departments. The high school's goal is to decrease the number of non-proficient students by at least 35% in 2018-19. The high school will continue to target parental involvement for students who are in the bottom 15% of their respective graduation class.

D. Student Attendance Procedures – An at-risk committee was formed this school year. As a result, it was determined that there weren't consistent student attendance procedures district-wide. Uniform procedures were determined for the District to stress the importance of being at school. There are four levels with four week attendance checks. Level one occurs when attendance falls below 90%. Parent/guardian will be notified via confirmed communication. Level two occurs if continued absences go beyond level one with a meeting with the parent/guardian. Level three occurs with even more continued absences which will result in another meeting and possible interventions. Level four results with possible court mediation regarding excessive absenteeism. The District can require a doctor's note after 3 or more days of consecutive absences. These procedures will be included in the student handbooks.

Cody Woodruff left the meeting.



## CARLISLE COMMUNITY SCHOOL

[www.carlislecsd.org](http://www.carlislecsd.org)

### Business/Action Items

A. Resolution Providing for the Award and Issuance of General Obligation School Bonds and Providing for the Levy of Taxes to pay the same

Mr. Gillaspie, Piper Jaffray, presented the results of the GO bond sale the afternoon of June 11. There were six bids with the low bid going to Janney Montgomery Scott, LLC with an interest rate of 3.447197%. The District received the \$150,000 good faith deposit. Because of the bond pricing, the District will receive a net premium of \$411,661.10 so that after costs, the net amount of \$15,201,507.36 will be received on July 11. Mr. Gillaspie reviewed the debt service schedule with the bonds. He also reviewed the surplus debt levy the District has done since 2013 which has saved \$1,003,792.50 in interest and helped reduce the amount of debt which therefore allowed the District to fund the activity center through GO bonds.

Motion by Hill to approve the resolution directing the sale of GO Bonds in the amount of \$15,000,000 to Janney Montgomery Scott LLC. Seconded by Shipley. Roll Call Vote: Hill-aye, Shipley-aye, Chambers-aye.

B. Establish Bid Date for HS Indoor Activity Center Project – August 7, 2018

DLR will put out for bid for the HS indoor activity center project on July 10 with bids due August 7.

Motion by Hill to establish the bid date for the HS indoor activity center project as August 7, 2018. Seconded by Shipley. Motion carried unanimously.

C. Establish Public Hearing for the HS Indoor Activity Center Project – August 13, 2018

Motion by Hill to establish the public hearing date for the HS indoor activity center project as August 13, 2018. Seconded by Shipley. Motion carried unanimously.

D. First Reading of Secondary School (6-12) Student Identification Card Policy (502.12)

Staff and students (grades 6-12) will be required to wear visible IDs. Students will receive a new ID each semester which will have a bar code for lunch and library. The IDs will be color coded per grade level.

Motion by Hill to accept the first reading of the secondary school (6-12) student identification card policy (502.12). Seconded by Shipley. Motion carried unanimously.

E. Special Education Contracts, 2017-18

Motion by Shipley to approve the special education contracts with Johnston and Des Moines for 2017-18. Seconded by Hill. Motion carried unanimously.

F. DMACC Contract for 4+ Transition Services, 2018-2019

The DMACC contract provides for special education students transitioning to DMACC.

Motion by Shipley to approve the DMACC contract as presented. Seconded by Hill. Motion carried unanimously.

G. Resolution for Depositories

Motion by Shipley to approve the resolution for depositories, 0618-002. Seconded by Hill. Motion carried unanimously.

H. CenterPoint Energy Agreement

The Center Point Agreement is for two years beginning July 1. There will be a reduction in fees by \$0.05/MMBtu, the payment terms extended from Net 10 to Net 30 and improved invoices.

Motion by Shipley to approve the CenterPoint Energy agreement. Seconded by Hill. Motion carried unanimously.

**CHARACTER, SERVICE AND EXCELLENCE IN EVERYTHING WE DO**

Carlisle Community School

*Public Hearings and Regular Board Meeting Minutes*

06/11/2018

[www.carlislecsd.org](http://www.carlislecsd.org)



**I. TELF Resolutions**

The TELF resolutions will allow the District to seek investment quotes for the bond funds. Motion by Hill to approve the TELF resolutions as presented. Seconded by Shipley. Motion carried unanimously.

**J. Teamsters Agreement Ratification**

The teamsters agreement is a two year agreement with a 2.5% increase in salary each year. All other items previously in the agreement were taken out and put in an employee handbook which will be presented to the board for approval in July. District counsel is currently reviewing the handbook.

Motion by Shipley to approve the teamsters agreement as presented. Seconded by Hill. Motion carried unanimously.

**K. CCEA Contract Extension Agreement**

PERB recently added the availability of a contract extension with the union not having to recertify if both parties agree. The extension agreement is for two years (extending the agreement to 7.31.2021) with the ability to open discussion on sick leave, absences and base wages for each year of the agreement.

Motion by Shipley to approve the CCEA contract extension agreement. Seconded by Hill. Motion carried unanimously.

**L. Lease Agreement for Temporary Location for Facilities Department**

The lease agreement is a month-to-month agreement in the amount of \$1,200/month for relocation of the facilities department until the facilities' new site is available.

Motion by Shipley to approve the lease agreement for temporary location for the facilities department. Seconded by Hill. Motion carried unanimously.

**M. Superintendent Salary for 2018-2019**

Motion by Shipley to approve the superintendent salary for 2018-2019 of \$171,500 and a 3 year contract. Seconded by Hill. Motion carried unanimously.

**N. Strength Coach Position Approval**

The strength coach position will provide more equity and more opportunities for all student athletes to use the weight room. The coach would provide a core program for all athletes and work with the coaches of the individual sports to develop a supplemental program for athletes.

Motion by Hill to approve the strength coach position as presented. Seconded by Shipley. Motion carried unanimously.

**O. New Hires for 2018-2019**

a. Amy Tilton	5 <sup>th</sup> Grade Teacher	Step 0 Lane 1
b. Taylor Moser	4 <sup>th</sup> Grade Teacher	Step 3 Lane 1
c. Michelle Pinter	1 <sup>st</sup> Grade Teacher	Step 1 Lane 1
d. Brady Illg	Ass't Var Football Coach	Step 0 Group 3
e. Lauren Kruse	MS Ass't Cross Country Coach	Step 0 Group 6
f. Olivia Imel	5 <sup>th</sup> Grade Teacher	Step 0 Lane 1
g. Allie Clark	1 <sup>st</sup> Grade CTL	
h. Hayley Thomson	PK CTL	
i. Dan Carver	K-5 Related Arts CTL	
j. Jordan Buell	JV Boys Basketball Coach	Step 4 Group 3

**CHARACTER, SERVICE AND EXCELLENCE IN EVERYTHING WE DO**



## CARLISLE COMMUNITY SCHOOL

[www.carlislecsd.org](http://www.carlislecsd.org)

- k. Mary-Grace Wachal      9<sup>th</sup> Grade Girls Basketball Coach      Step 0 Group 3  
Motion by Shipley to approve the new hires for 2018-2019. Seconded by Hill. Motion carried unanimously.
9.      **Presentation of Bills**  
Motion by Hill to approve the presentation of bills in the amount of \$1,623,561.89. Seconded by Shipley.  
Motion carried unanimously.
10.      **Financial Reports**  
A. May, 2018 financial reports for approval  
Motion by Hill to approve the May 2018 financial reports as presented. Seconded by Shipley. Motion carried unanimously.
11.      **Reports**  
A. Mr. Amos' Report  
\*Playground construction is on schedule.  
\*Industrial Tech Relocation is on schedule.  
\*In an effort to increase parking capacity, Mr. Amos spoke with Great Western Bank regarding the availability of their building and parking lot as they look to relocate. It would provide about 40 parking spots plus 7,000 sq. ft. of space which could be used for the administration office which would provide additional space for the elementary as the District looks to the future. The building does need updating and the space would need to be reconfigured some to make it work though.  
\*The high school activity center project is on schedule. Mr. Amos has upcoming meetings about the sound and audio visual needs in center and door handles/locks/key systems. DLR will be meeting with the City's planning and zoning committee for the activity center project regarding visible steel on the building and limited parking space. Mr. Amos will attend the June 25 city council meeting.  
\* Twenty-six staff members will be attending the PLC Conference in Minneapolis, June 18-20.  
\*Curriculum work days were June 7 & 8. About 78 teachers participated and docked 837 hours. Several staff attended CPI training as it is required for staff working with special education students.
12.      **Future Meetings**  
A. Regular Board Meeting, July 16, 2018, 6:00 p.m., Carlisle Community School Board Room  
\*\*\*\*\*Note, this is a change in date.\*\*\*\*\*
13.      **Adjournment**  
Motion by Shipley to approve the adjournment for the June 11 board meeting. Seconded by Hill. Motion carried unanimously.

Meeting adjourned at 9:09 p.m.

Kyle Chambers, Board President      Attest: Jean Flaws, Board Secretary/Business Manager  
[www.carlislecsd.org](http://www.carlislecsd.org)

*These minutes will be presented for approval at the July 16, 2018 board meeting.*

**CHARACTER, SERVICE AND EXCELLENCE IN EVERYTHING WE DO**

Carlisle Community School  
Public Hearings and Regular Board Meeting Minutes  
06/11/2018  
[www.carlislecsd.org](http://www.carlislecsd.org)